



MATERIALS ORDER FORM: REUNIONS & WEDDINGS

The Reunion sample packet contains one each of the items listed below. If you haven't already done so, please call 216.875.6671 to fill out the Survey Form and/or request your sample packet or visit: www.positivelycleveland.com/reunions

1. HOW TO PLACE YOUR ORDER: Place your order by phone with credit card, or mail it in with payment.

<u>ITEM</u>	<u>QUANTITY</u>		<u>COST PER PIECE</u>		<u>TOTAL</u>
2008 Spring/Summer Official Visitors Guide contains maps, attraction, touring, hotel, and restaurant info!	_____	x	\$1.00	=	\$ _____
"Walk Cleveland" tri-fold brochure with map, text, & photos of Cleveland landmark buildings and public art	_____	x	\$.25	=	\$ _____
Plastic Bag with Cleveland+ Logo	_____	x	\$.50	=	\$ _____
Lapel Pin – Cleveland+ Logo	_____	x	\$.50	=	\$ _____
Cleveland Sampler Card large postcard with 6 Cleveland images	_____		Free – limit 50	=	\$ _____
			Subtotal	=	\$ _____
			Shipping & Handling	=	\$ _____
			AMOUNT DUE	=	\$ _____

Shipping & Handling: Subtotals to \$30, add \$5. Subtotals \$31-480, add \$12.50. Subtotals over \$81, add \$15.
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2. KINDS OF PAYMENT: Check or Money Order enclosed for \$ _____
 Credit Card: Visa MasterCard American Express
 Credit Card No. _____
 Exp. Date _____ Name on Card _____
Once payment is received, please allow five (5) business days to process your order.

3. MAIL ORDER FORM AND PAYMENT TO: Positively Cleveland
 100 Public Square, Suite 100
 Cleveland, OH 44113
 Attn: Reunion Services - Order
 Or, call 216-875-6671 to place order, or email visinfo@travelcleveland.com

4. PLEASE NOTE YOUR CONTACT INFORMATION FOR MAIL AND PICK-UP ORDERS:

Name _____ Reunion/Wedding Name _____

Address _____ **Date Materials Needed** _____

City/State/Zip _____ Phone _____ Email _____

Signature _____

5. PICKING UP YOUR ORDER? Orders can be picked up Monday thru Friday, 10am – 4pm at the Positively Cleveland Visitor Information Center, Higbee Building, 100 Public Square, Terminal Tower. **PLEASE CALL AHEAD TO ARRANGE A TIME AND DATE TO PICK UP YOUR ORDER, 216-875-6671.**